

## School Community Council Timeline 2022-23

### Heritage Elementary School

Meetings Held in Conference Room (unless posted otherwise)

Meetings will be at 4:00 P.M. on the second Wednesday of each month.

#### August/September

*Conduct Elections*

**Wednesday, September 14, 2022**

- Welcome to SCC 2022-23
- Review Last Year's Membership
- Recruitment
- Set meeting schedule for the year
- Review required web information
  - This could be video and or PowerPoint (s)
- Orientation for new members/Collect member contact information
- Heritage Website Information (Mrs. Merrill)
- Library Information/Needs
- Information about School Community Council
- Fill seats for SCC (*if necessary schedule elections for next SCC*)
- Power Point Presentation
  - School Community Council Back to School Welcome
- Budget
- Pick up and drop off at school
- Parent Input

#### October

*Still waiting to hear about our Training Dates.*

- *Trustlands Training (Waiting to hear from our District)*

#### October

**Tuesday, October 18, 2022**

- Council to complete the fall noticing requirements of the school website
- Items needed to be completed online for the School Land Trust by October 18<sup>th</sup>
  - Principal Assurance
  - Council Membership & Signature Form
  - Final Report (from last school year)
- Discuss survey out to Teachers (needs survey)
- Adopt rules of order and procedure
- Review School Land Trust Plan and TSSA
- Elections/ subsequent appointments and Council in Place
- Fall Notifications Requirements in Place
- Show staff Touch the Future Video (and explain how the school spends the funds)
- Digital Citizenship Plan (*Scott Darnell*)

#### November

*Wednesday, November 9, 2022*

- Testing Data Review from Prior Year
- Reading Counts
- Safe School Information (Mr. Mallory)

#### December

*Wednesday, December 14, 2022*

- Discuss New Trust Lands Budget

- **Plan on How to Spend the Money**
- **School Professional Development Plan**

## **January**

*Wednesday, January 11, 2023*

- UPEFS School level financial data published and school trust expenditures will be automatically uploaded into the School Land Trust Website.
- Principals enter the Final Report on the prior year's implementation, expenditures and measurement results on the School Land Trust website. Due January 15- February 5<sup>th</sup>.
- **Year to date budget**
- **School Safety Plan** along with **the SNAP plan**
- **School Business**
- **Discuss and make recommendations to principal about the Teacher and Student Success Plan (TSSA)**
- **Follow-up on Digital Citizenship and School Safety plans**
- **Participate in an academic data discussion and decide the academic needs the council will address in the upcoming school year.**

## **February**

*Wednesday, February 8, 2023*

- Districts review Final Reports to make them public on the School Land Trust website. This will take place after February 5<sup>th</sup>.
- USBE School Children's Trust staff reviews at least 30% of Final Reports to determine compliance with the law, and to ascertain if expenditures made were according to the approved plan.
- **School Testing Data**
  - *SLO reporting and information*
- **Participate in an academic data discussion and decide the academic needs the council will address in the upcoming school year.**
  - **Assessments in Math/Science/Language Arts**
  - **Community Business**

## **March**

*Wednesday, March 9, 2023*

- **School Improvement Plan Reviewed and Ready to Submit**
- **School Information**
- **Counselor Items of Discussion and Information**
- **Discussion on TSSA Funding**

## **April**

*Wednesday, April 13, 2023*

- **School Improvement Plan Approved**
- **Trust Lands Plan Approved**
- **Enrollment Projections/FTE Discussion**

## **May**

*Wednesday, May 10, 2023*

- **Discussion About This Year's Community Council**
- **Review Test/Assessment Data**
  - CFA's
  - SLO's
  - RISE discussion on how things are progressing
  - Other Summative Assessment Data
  - Stake Holder (Parent & Student) Survey