School Community Council Timeline 2022-23
Heritage Elementary School
Meetings Held in Conference Room (unless posted otherwise)
Meetings will be at 4:00 P.M. on the second Wednesday of each month.

August/September
Conduct Elections

Wednesday, September 14, 2022
- Welcome to SCC 2022-23
- Review Last Year’s Membership
- Recruitment
- Set meeting schedule for the year
- Review required web information
  - This could be video and or PowerPoint (s)
- Orientation for new members/Collect member contact information
- Heritage Website Information (Mrs. Merrill)
- Library Information/Needs
- Information about School Community Council
- Fill seats for SCC (if necessary schedule elections for next SCC)
- Power Point Presentation
  - School Community Council Back to School Welcome
- Budget
- Pick up and drop off at school
- Parent Input

October
Still waiting to hear about our Training Dates.
- Trustlands Training (Waiting to hear from our District)

October
Tuesday, October 18, 2022
- Council to complete the fall noticing requirements of the school website
- Items needed to be completed online for the School Land Trust by October 18th
  - Principal Assurance
  - Council Membership & Signature Form
  - Final Report (from last school year)
- Discuss survey out to Teachers (needs survey)
- Adopt rules of order and procedure
- Review School Land Trust Plan and TSSA
- Elections/ subsequent appointments and Council in Place
- Fall Notifications Requirements in Place
- Show staff Touch the Future Video (and explain how the school spends the funds)
- Digital Citizenship Plan (Scott Darnell)

November
Wednesday, November 9, 2022
- Testing Data Review from Prior Year
- Reading Counts
- Safe School Information (Mr. Mallory)

December
Wednesday, December 14, 2022
- Discuss New Trust Lands Budget
• Plan on How to Spend the Money
• School Professional Development Plan

January

Wednesday, January 11, 2023
• UPEFS School level financial data published and school trust expenditures will be automatically uploaded into the School Land Trust Website.
• Principals enter the Final Report on the prior year’s implementation, expenditures and measurement results on the School Land Trust website. Due January 15- February 5th.
• Year to date budget
• School Safety Plan along with the SNAP plan
• School Business
• Discuss and make recommendations to principal about the Teacher and Student Success Plan (TSSA)
• Follow-up on Digital Citizenship and School Safety plans
• Participate in an academic data discussion and decide the academic needs the council will address in the upcoming school year.

February

Wednesday, February 8, 2023
• Districts review Final Reports to make them public on the School Land Trust website. This will take place after February 5th.
• USBE School Children’s Trust staff reviews at least 30% of Final Reports to determine compliance with the law, and to ascertain if expenditures made were according to the approved plan.
• School Testing Data
  o SLO reporting and information
• Participate in an academic data discussion and decide the academic needs the council will address in the upcoming school year.
  o Assessments in Math/Science/Language Arts
  o Community Business

March

Wednesday, March 9, 2023
• School Improvement Plan Reviewed and Ready to Submit
• School Information
• Counselor Items of Discussion and Information
• Discussion on TSSA Funding

April

Wednesday, April 13, 2023
• School Improvement Plan Approved
• Trust Lands Plan Approved
• Enrollment Projections/FTE Discussion

May

Wednesday, May 10, 2023
• Discussion About This Year’s Community Council
• Review Test/Assessment Data
  o CFA’s
  o SLO’s
  o RISE discussion on how things are progressing
  o Other Summative Assessment Data
  o Stake Holder (Parent & Student) Survey