

School Community Council Timeline 2024-25
Heritage Elementary School
Meetings Held in Computer Lab (unless posted otherwise)
Meetings will be at 4:00 P.M. on the second Wednesday of each month.

August/September

Conduct Elections

Wednesday, September 11, 2024

- Welcome to Heritage Elementary School's School Community Council (SCC)
- Information About SCC
 - Monthly emails, Newsletter, School Webpage and State Webpage
- Review Last Year's Membership
- Review of this Year's Candidates/Members
- Recruitment
 - Back to School Night, School emails/information, Posting at front of school
- Set meeting schedule for the year
- Notify community of the seats that are up for re-election and *schedule elections for anyone wanting to fill a seat.*
 - Sent out an email about seats that are up for re-election and giving 10 day notice to fill seats.
- Review required web information

Tuesday, September 24, 2024

- Orientation for new members/Collect member contact information
- Heritage Website Information (Mrs. Merrill)
- Library Information/Needs (Mrs. Gibbs)
- Information about School Community Council
- Fill seats for SCC based on our emails for seats that are up for re-election.
- Budget
- Pick up and drop off at school
- Parent Input

October

District Wide Training: Tuesday, October 3, 2023

- *Introduction to School Community Council*
- *Power Point Presentation*
- *Dave Sorenson presented*
- *Questions and Answers*

Wednesday, October 9, 2024

- Council to complete the fall noticing requirements for the school website
- Items needed to be completed online for the School Land Trust by October 20th
 - Principal Assurance
 - Council Membership & Signature Form
- Adopt rules of order and procedure
- Review School Land Trust Plan, and the Teacher and Student Success Act Plan (TSSA)
- Digital Citizenship Plan

November

Wednesday, November 13, 2024

- Testing Data Review from Prior Year
- AR Accelerated Reading Program
- Safe School Information/Positive Behavior Plan (Mr. Mallory)

December

Wednesday, December 11, 2024

- **Discuss New Trust Lands Budget**
- **Plan on How to Spend the Money**
- **School Professional Development Plan**

January

Wednesday, January 8, 2025

- UPEFS School level financial data published and school trust expenditures will be automatically uploaded into the School Land Trust Website.
- Principals enter the Final Report on the prior year's implementation, expenditures and measurement results on the School Land Trust website. Due January 15- February 5th.
- **Year to date budget**
- **School Safety Plan** along with **the SNAP plan**
- **School Business**
- **Discuss and make recommendations to principal about the Teacher and Student Success Plan (TSSA)**
- **Follow-up on Digital Citizenship and School Safety plans**
- **Participate in an academic data discussion and decide the academic needs the council will address in the upcoming school year.**

February

Wednesday, February 12, 2025

- Districts review Final Reports to make them public on the School Land Trust website. This will take place after February 5th.
- USBE School Children's Trust staff reviews at least 30% of Final Reports to determine compliance with the law, and to ascertain if expenditures made were according to the approved plan.
- **School Testing Data**
 - *SLO reporting and information*
- **Participate in an academic data discussion and decide the academic needs the council will address in the upcoming school year.**
 - **Assessments in Math/Science/Language Arts**
 - **Community Business**

March

Wednesday, March 12, 2025

- **School Improvement Plan Reviewed and Ready to Submit**
- **School Information**
- **Counselor Items of Discussion and Information**
- **Discussion on TSSA Funding**

April

Wednesday, April 9, 2025

- **School Improvement Plan Approved**
- **Trust Lands Plan Approved**
- **Enrollment Projections/FTE Discussion**

May

Wednesday, May 14, 2024

- **Discussion About This Year's Community Council**
- **Review Test/Assessment Data**
 - CFA's
 - SLO's

- RISE discussion on how things are progressing
- Other Summative Assessment Data
- Stake Holder (Parent & Student) Survey
- **Make Preparations for Next Year**