Goals of New Citizenship Program at South Cache

This year South Cache will continue our Spartan Way citizenship program. The purpose of this program is to help students learn how to be good citizens and learn the academic and social skills that will help them be successful in school and prepare them for life outside of school.

To aid students in achieving this goal, South Cache has created a citizenship rubric that will teach students what good behavior looks like in three areas: **Success & Safety, Respect, & Responsibility**.

Students will receive citizenship grades in all three of these areas and those three grades will be used to calculate a final citizenship grade for each class. Your grade in all three areas will be constantly visible in PowerSchool in your gradebook and you can make it go up or down depending on how well you follow the rubric. Remember, the rubric is a guide. Work with your teacher on any citizenship questions. You can always work with your teacher to improve your citizenship grade. **It is our expectation that every student gets a “B” (3 or “Meets Expectations”) in citizenship in every class. This is the minimum Spartan Standard of behavior and citizenship. It is the Spartan Way!**

At the end of each trimester, students with an “A” in citizenship (used to be an “H” or a “4”) will receive a reward and student recognition. Students with a “B” will be eligible for “random” rewards. Students who get below a “B” in citizenship will receive extra help and support to help them make up any skill deficits in their citizenship grade. All non-academic behaviors will no longer be part of an academic grade.

We hope to help students understand that behavior is as important as academics and we will celebrate and recognize students who excel in this area.

<table>
<thead>
<tr>
<th>South Cache Citizenship Rubric</th>
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<tbody>
<tr>
<td>South Cache Spartans: Promoting Success, Respect, &amp; Responsibility</td>
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<tr>
<td><strong>Descriptors</strong></td>
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<tr>
<td><strong>Category</strong></td>
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<td><strong>Almost Always Accomplishes Descriptors</strong></td>
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<tr>
<td><strong>SUCCESS &amp; SAFETY</strong></td>
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<td><strong>RESPECT</strong></td>
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<td><strong>RESPONSIBILITY</strong></td>
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DRESS CODE

Purpose: The courts, state, and federal laws, as well as Cache County Schools and the rules of conduct policies, require an atmosphere at school which provides for a safe, orderly, and disruption-free learning environment. The following dress code has been designed to support such an environment.

https://go.boarddocs.com/ut/ccsdut/Board.nsf/Public?open&id=policies#

- Section 9000 Students
- Conduct: student dress code

There is a positive relationship between good dress and grooming habits, good work and study habits, and proper school behavior. Cleanliness and modesty must be practiced. Apparel needs to be modest and clean. If clothing, hair style, or personal adornment is, in the judgment of the administration, causing disruptive behavior in school, appropriate communication and action will be taken.

Students shall dress in a manner that shows respect for the educational environment and is befitting the day’s activities. Students’ clothing and jewelry must not present a health or safety hazard or distraction, which would disrupt the educational mission. Disruption is defined as reactions by other individuals to the clothing or adornment, which causes the teacher/administrator to lose the attention of the students, to modify or cease instructional activities, or to deal with student confrontations or complaints.

Responsibilities: Adherence to dress and grooming standards is the responsibility of the student and his/her parents/guardians. Enforcement of the school’s dress code and standards is the responsibility of the school administration, faculty, and staff. Teachers are expected to remind students of the rules, seek compliance, and to report to the administration any student who does not comply with the teacher’s request.

Corrective actions: If a student chooses to wear clothing to school that distracts from the learning environment, the student will call a parent to bring appropriate clothing, be sent home to change (with parental permission), or wear clothing provided by the school. Should the student violate the dress code again, the school administration will contact a parent/guardian. Inappropriate items at school may be confiscated. South Cache is not responsible for any item(s) lost or stolen.

South Cache Middle School has established the following guidelines to aid parents and students in selecting proper school attire.

1. Distracting or abbreviated clothing is considered unacceptable. Any clothing the teachers, staff, and administration consider distracting or obscene to the educational process is not allowed. Shorts and skirts should be worn nearer to the knee. Students’ shirts, blouses, or upper clothing are required to have sleeves. Pants must be worn securely around the waist without exposing underwear, holes in jeans above the knee must not reveal skin or undergarments, whether or not the shirt is tucked in. Transparent or baggy clothing that does not cover or reveals undergarments will not be allowed. Profane or obscene slogans and pictures or advertisements of alcohol, tobacco, drugs, bullets, or weapons of any sort including any that are found on jewelry, belts and other accessories are not allowed.

2. JEWELRY/Accessories - Students should select and wear jewelry that does not create a safety hazard or interfere with one’s work. Students may wear fine jewelry for necklaces and bracelets; however, choke/wallet chains, or any emblems depicting gangs or drugs, are not allowed.

3. Shoes are required at all times.
4. Pajamas are not considered appropriate school attire and may not be worn at school.

5. Hats and sweatshirt hoods are not to be worn by students in the building.

6. Wearing gang symbols, jewelry, or emblems is not allowed. These items are not to be worn at school or school sponsored activities: Clothing, bandannas, gloves, hats, belts or personal adornment that exhibits gang writing or insignias or is gang related, or in the opinion of the School Resource Officer or administration indicates gang affiliation, is not permitted.

This dress code is for the protection and preservation of the teaching and learning environment and for the safety of all students, staff members, and visitors. Please remember that the dress code policy applies to all students whether attending school or any school function.

ELECTRONIC DEVICES (Cell Phones, IPODS, etc.)
South Cache Administration supports individual teacher’s cell phone policy and expect students to learn and abide by each teacher’s phone rules. The Cache County School Board and South Cache Middle School recognizes the value of electronic devices but also understands if used inappropriately, they can disrupt the learning environment. As such, we support the policy of acceptable use of electronic devices at school while also creating reasonable expectations for limits.

The Policy for Secondary Schools and electronic devices can be found at:
https://www.boarddocs.com/ut/ccsdut/Board.nsf//Public?open&id=policies#

- Section 9000 Students
- Conduct: Student Cellular Device Policy

Students who fail to adhere to the policy guidelines may result in disciplinary measures such as listed:

- Verbal warning. Student may be asked to turn off their device in the presence of the teacher and may be allowed to put it away.
- Device may be taken away until the end of the day (to be picked up by student). Offense may be logged in PowerSchool.
- Device may be taken away from the student and must be picked up by the student’s parents during school hours or after school, after consultation with a school administrator. Offense may be logged in PowerSchool.
- Student may lose the privilege to use device on district property. Offense may be logged in PowerSchool.

Students may use personal phones to call or text parents during the day in the main office.

The School administration cautions and maintains that unsuitable or inappropriate communication between students out of school hours using social media or other electronic medium will not be dealt with at the school level. Any problems or issues negatively affecting South Cache students out of school hours should be handled by students and guardians, and/or referred to local law enforcement.

It is recommended that electronic devices are left at home. South Cache Middle School and Cache County School District will not be liable for damaged, lost or stolen phones/electronics.

Attendance
Student attendance is governed by State laws* and by District and School policies. State laws and education policies require that students attend school. Following are some of the basic attendance policy requirements.

A. There are three classes of absences:
   - **Verified** (those cleared by a parent contact with the attendance office)
   - **Unverified** (those not cleared by a parent)
   - **School Excused** (those absences due to a student’s involvement in a school activity)

B. Attendance begins the first day of the trimester, and if a student transfers from a class, the attendance in the previous class follows the student into the new class. During class time, students are expected to be on time and in class.

C. A parent/legal guardian will have five (5) school days to verify any absence. After that time the absences remain unverified and may be marked as truant.

D. Family vacations will be accepted as they are pre-approved, not after the fact. Pre-approved vacation days are treated as verified absences, and the student is responsible for all course work missed.

Parents, please call the school at 245-6433, ext. 4107 at any time to excuse your student from school. This is a time saver for both you and the attendance office.

*South Cache Middle School uses Utah State law as its attendance policy.
Definitions and additional attendance information can be found at:
Index Utah Code Title 53G Public Education System - Local Administration Chapter 6 Participation in Public Schools Part 2 Compulsory Education

**ILLNESSES AT SCHOOL**

During the school day, if a student reports not feeling well or who has any of the following symptom they are required to report to the office/sick room and parents will be called to pick them up. Sick students need to go home as soon as possible. If a parent is unable to be reached, the student’s emergency contacts will be notified. **Please update guardian and emergency phone numbers in PowerSchool.**

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<tr>
<th>Symptom</th>
<th>Action</th>
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<tbody>
<tr>
<td>Fever at 100.4 or above</td>
<td>Cough</td>
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<tr>
<td>Sore Throat</td>
<td>Shortness of Breath</td>
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<tr>
<td>Muscle aches and pain</td>
<td>Reduced sense of taste or smell</td>
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**MAKE-UP WORK DURING ABSENCES**

Making up work missed during an absence is the responsibility of the student. There will be no penalty for missing school if an excuse is verified by a parent, however, the responsibility remains on the student to complete work. All work, not only missing assignments will be found on CANVAS. If you are unable to get all the information you need, please contact the teacher. Students are responsible for making up the work and returning it to their teachers in a timely manner.