

Wellsville Elementary School
Cache County School District

The mission of Wellsville Elementary School is to enhance each day's journey while building individual Leaders who are:

Responsible
Respectful
Resourceful

And who have the skills, confidence and integrity to face the future.

“Leadership Strong” is the motto of our school this year. In all that we do let's be leaders in doing our best academically and being kind and respectful to our peers and teachers.

In order to create a safe and positive environment where students, parents, and staff can work and learn to their fullest potential, the following discipline policy in accordance with the Cache County School District Citizenship and Behavior policy will be implemented.

Attendance:

Students are expected to attend at least 93% of the time which means they should miss 12 or fewer school days during the year. Regular attendance will help prevent learning gaps in student learning. Parent cooperation is needed to help provide all students with a quality education. An absence from school interferes with the child's opportunity to master basic skills for reading, language arts, and mathematics.

Please send a note to the school or phone every time your child is absent explaining the reason. The school may require a statement from a doctor regarding extended absences for illness.

Excessive absences shall be defined as three or more absences during a calendar month and more than nine absences, regardless of the time frame. If a student meets the criteria for excessive absences, the school will contact the parent/guardian of the student.

Check-in and Check-out Procedure:

School is in session 180 days a year. School begins at 9:00 AM and ends at 3:35 PM Monday through Thursday and 9:00 AM to 2:20 PM on Friday. Any parent/legal guardian requiring a student to leave school early must get an early check-out slip from the office which they will give to their student's teacher. (No child will be released without a slip).

Bus Rules:

While going to the bus, the students will:

1. Walk to the bus.
2. Stand on the sidewalk until the bus driver opens the bus doors.
3. Be courteous to others including...
 - a. No crowding in line
 - a. No saving places

While on the bus, students will:

1. Stay on the bus.
2. Remain seated at all times.
3. Talk quietly.
4. Keep arms and head inside the bus and to themselves.
5. Use trash containers provided.
6. Be courteous and respectful to the driver and others.
7. Show respect for personal and school property.

Walking/Bike/Car Ride Rules:

1. Walk when leaving school grounds.
2. Walk bikes and scooters until off the school grounds.
3. Use only designated street crossing areas. When there is a crossing guard, cross on their signal only.
4. Do not walk between the buses.
5. Parents/guardians pick up students on the east side of the school in the parent pick up/drop off lane at the sidewalk curb. The parking lot, by state law, is for bus pick up/drop off only. These have to be separate areas. If a parent must come into the school during this time, park in the parking lot. If coming back from the school, children may enter the vehicle in the lot if an adult walks them from the school through the parking lot.
 - a. Please refer to the SNAP plan at our website for more details.

Building Rules:

While in the building the students will:

1. Walk and talk with their inside voices in rooms, halls, and restrooms.
2. Show respect for personal and public property.
3. Take pride in and help be responsible for the cleanliness of the school.
4. Gum, candy, pop, and toys should be left at home.
5. Knives, pocketknives, guns, or other weapons or toy facsimiles, matches or lighters are not allowed under any circumstances.
6. Students are not allowed to be in the hallways or teacher classrooms before 8:45 AM unless they are going to the cafeteria to eat breakfast or attending their before school orchestra class. Students who get here before 8:45 AM will need to wait by the office until the bell rings.

Lunchroom Rules:

When in the lunchroom, students will:

1. Follow directions of the lunchroom aides;

2. Use good manners.
 - a. Have proper eating and table manners.
3. Only eat your own food.
4. Walk and talk respectfully.
5. Stay on your pockets.
6. Visit quietly with those sitting near you.

Follow the directions of the adults to find their seats.

Playground Rules:

While on the playground the student will:

1. Use the equipment as it was designed to be used.
 - a. Swings
 - i. Climbing the poles on the swing are not permitted.
 - ii. Twisting, jumping out of, back flips, running under or between or swinging double is not permitted.
 - b. Slides/Playground equipment
 - i. One person only on the slide at a time.
 - ii. Use the stairs for climbing up.
 - iii. Sit, feet first when coming down.
 - iv. No jumping off or leaning over the edge.
 - v. Throwing sand, snow, wood chips and ice on slides is not permitted.
 - vi. No playing tag (or ball tag) on the playground equipment (only on the ground)
 - c. Jump Ropes
 - i. Use only for jumping.
 - d. Balls
 - i. All football (no tackle), kickball, softballs (with plastic bats) and soccer games will be played on the grass.
 - ii. Balls may be bounced against designated walls only.
 - iii. Basketball will be played in the marked area.
2. Rollerblades and skateboards are not allowed.
3. Bicycles, scooter, and skateboards will not be ridden on the playground.
4. Throwing snowballs are not allowed.
5. Snow sliding may occur on designated hills without standing.
6. Show respect for other's property by:
 - a. Not climbing on fences, soccer nets, baseball backstops, basketball hoops, rain gutters or trees.
 - b. Not playing with bicycles.
7. Be polite and courteous to others by:

- a. Showing respect and obeying all school personnel.
- b. Using proper language.
- c. Sharing equipment.
- d. Not fighting.
- e. Not throwing sand, dirt, wood chips, etc...
- f. Taking turns.

Cell Phone Policy:

The Cache County School District has determined that for elementary schools a student's cellular device must be turned off from the first bell, and remain off until the last bell during school hours. These devices must be in a backpack during the course of the school day and not taken out. Communication with parents/guardians will be facilitated through the teacher or the central office of the school. Wearable cellular devices may be worn as long as they do not create a distraction, a disruption or used to communicate with during school hours. Students who choose to bring cellular devices to school do so at their own risk. The school district assumes no responsibility for lost or stolen devices if they are brought to school.

Birthday Recognition:

Teachers will recognize student birthdays. The PTO will monthly recognize student birthdays. We ask that students and parents not bring birthday treats, balloons, etc. to recognize a student's birthday during class. Students also should not hand out birthday invitations to selected students during school hours.

Bringing class treats (edible or non-edible)

The district policy states that parents and students are not to treat students in a classroom. Any treating should be done through the PTO with the approval of the Principal, and then only on, or for, traditionally recognized holidays. As a school we will uphold this policy. This includes classroom birthday treating and individual student birthday treats or gifts during school. Teachers will recognize student birthdays when they occur and the PTO will recognize student birthdays on a monthly basis during lunch.

Dress Code:

The Cache County School District has established the following guidelines to aid parents and students in selection proper school attire:

1. Students should be clean and well groomed (hair, clothes, cosmetics). If safety is a factor, more stringent standards may be applied.
2. Shoes or sandals must be worn at all times while on campus.
 - a. Opened toed footwear is discouraged.
3. Except for religious or medical purposes, hats, capes, and other head coverings shall not be worn or displayed inside school facilities during school hours

4. Clothes shall sufficiently cover undergarments at all times.
5. See through or net fabrics, halter-tops, off the shoulder or low-cut tops, bare midriffs, and muscle shirts (sleeveless/bare midriff shirts) are prohibited.
6. Shorts and skirts must be near the knee. A good way to tell if your shorts are long enough is that your shorts go below your fingertips with your hands at your side. This is not the rule, but gives you a general idea if you are in compliance with the expectation.
7. Shirts should have a sleeve. Tank tops aren't allowed.

Students need to come to school dressed comfortably, but in a manner that they are prepared to learn and not to go to the beach or other recreational activities. The mindset to learn is very important and is affected by how we appear. We hope that we will all dress to find success in our academic studies and classrooms.

Discipline Policy:

Students may be referred (office referral) to the principal when found doing the following:

1. Fighting, causing physical harm to persons, property or animals.
2. Bringing alcohol, tobacco, drugs, weapons, flammables, or explosive materials to school.
3. Defying Authority.
4. Using vulgar or profane language.
5. In possession of obscene literature.
6. Vandalism, theft, inappropriate dress.
7. Excessive absences and tardies.
8. Other staff referrals as needed.

Logical consequences for inappropriate behavior may include but are not limited to:

1. Formal apology will be practiced and delivered.
2. Loss of privileges, special activities or assemblies.
3. Time out period to diffuse agitated behaviors.
4. Taking time for proper behavior learning through social stories or other behavior learning activities.
5. Restitution appropriate to the incident.
6. Parents may be notified upon the first office referral and will be notified upon subsequent referrals.
7. Conference with parents.
8. Suspension from school.

Logical consequence for appropriate behaviors may include but are not limited to:

1. Praise.
2. Specific privileges.
3. Leadership opportunities.
4. Tangible rewards such as stickers, pencils, etc...
5. Leadership tickets
6. Principal's Wolf Cub 200 Club recognition, certificates, other awards.

7. Participation in Eat Lunch with a deputy.
8. Leadership recognition such as classroom leaders of the month.